

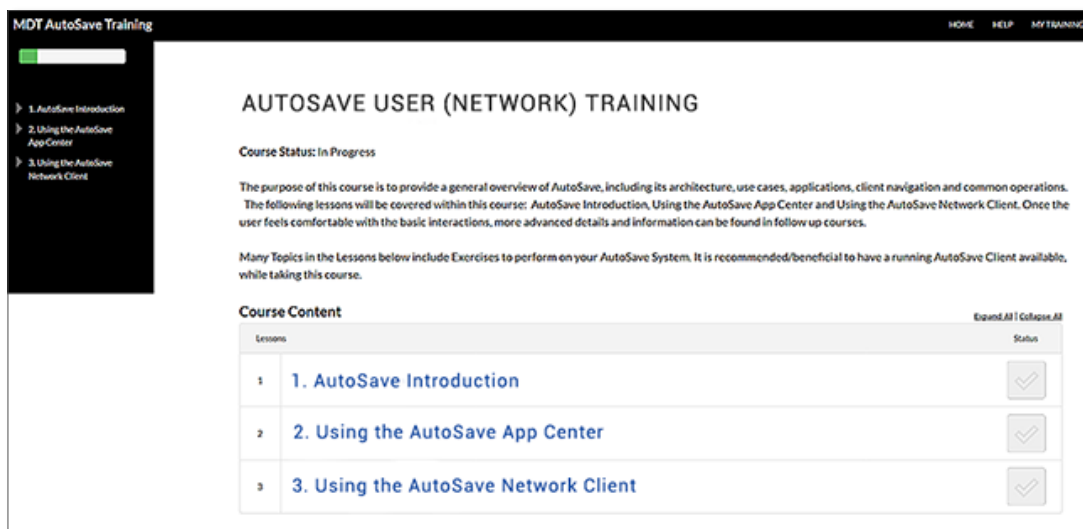
# AutoSave Online Training

## Using the AutoSave Change Management System

MDT's self-paced training courses consist of a combination of written material, step-by-step instructions using screen shots, and quizzes to reinforce the material. Progression is tracked, and visible throughout the training course, so that a user can stop and return later to finish a course, if needed. Certificates of completion are provided to verify completion of the training course.

### AutoSave User Training

The AutoSave User Training Courses instructs users on how to work with their AutoSave Change Management system. The following AutoSave User Training courses are currently available: **AutoSave User Network & Field Training** and **AutoSave User Advanced Training**.



### AutoSave User Training: Network & Field

The purpose of this course is to provide a general overview of AutoSave for the common user of the AutoSave System. It provides basic instructions to login, make changes, add comments and save new revisions of programs.

This course trains the user on performing basic interactions with their AutoSave system, using the AutoSave Network Client. Lessons included in course are:

- AutoSave Introduction
- Using the AutoSave App Center (Network)
- Using the AutoSave Network Client
- Using the Program Manager (Field)
- Using the Field Client
- Using the Synchronizer

Once the user feels comfortable with the basic interactions, more advanced operations and information can be found in follow-up courses.


## AutoSave User Training: Advanced

This course trains the user on how to perform advanced operations in their AutoSave system. Advanced users are users who seek to be experts in the use of AutoSave, and may have the responsibility of configuring AutoSave programs and devices. Included are topics that may be performed by an advanced user, but does not include administrative functions, which are covered in the AutoSave Administrator course.

Lessons included in course are:

- Device Creation and Configuration
- Advanced Program Management
- System Administration
- Program Unlock Editor

Exercise - Creating Folders and Programs



Create a new Folder and Program, using the following information:

1. Folder
  1. Create a new Folder called, "Plant1", with a description, "Plant1 Automation Devices"
  2. Create a sub-folder of Plant1 called, "Processing", with a description, "Plant1 Processing Area"
2. Program
  1. Create a new "AutoSave Universal" Program, named "Share1", in the Plant1 Processing Area folder.
  2. Use the default Local Copy Path
  3. Set the description to "Shared Folder 1", and Location to "Plant1\_PC 1"

(Note: Additional configuration to this program will be performed in a later exercise)

## AutoSave Administrator Training

The AutoSave Administrator training courses instructs administrators on licensing, application management, users and user groups, clients and agents, privileges and system maintenance.

### Licensing Course:

- Broker Configuration
- Site ID and Navigation
- Licensing your System

### App Management Course:

- App Installer Overview
- Using the App Installer

### Users and User Group Course:

- User Editor
- Users
- User Groups

### Privileges Course:

- Privilege Editor

### System Maintenance Course:

- Log Viewer
- System Backup
- System Restore
- System Settings

### Clients and Agents Course:

- Client Editor
- Clients and Agents
- Client Groups and Apps
- Client Update Service

## Access AutoSave Training

To purchase training, contact your MDT Representative for pricing: [www.mdt-software.com/contact-mdt/](http://www.mdt-software.com/contact-mdt/).

If you already have a login to MDT Link, and your company has purchased online training for you, you can request access by emailing [training-signup@mdt-software.com](mailto:training-signup@mdt-software.com).

## Coming Soon!

### AutoSave for System Platform Training



Optimize the Value of AutoSave with Training